



Acrylic Cupcake Tower Stand

Thank you for hiring our Cupcake Tower Stand.

Please follow the guide below to ensure your product is assembled correctly and avoid potential damage to ensure you get back your bond.

ASSEMBLY GUIDE:

Parts: 7 x acrylic discs, 2 x head screws, 5 x double screws, 6 x acrylic rods and 4 x acrylic feet.

1. Carefully remove the acrylic discs from the brown box and then remove the other parts from the white box. Please keep the packaging including the plastic bags, foam sleeves and the boxes in a safe place as these will be reused.

2. **Optional:** place the feet to the underside of the bottom disc ensuring they are evenly spaced.

3. Take a metal **head** screw and place it on to a flat surface where the stand is to be constructed

4. Carefully line up the hole of the largest/bottom disk with head screw ensuring the disc is resting securely on the acrylic feet if using the feet.

5. Now screw the first rod onto the screw thread of the head screw making sure the acrylic disc is clamped firmly between two components. **Please be careful** not to put too much force when screwing the rod and not to tighten the screw too much to ensure you do not break the disc and for easier disassembly afterwards.

6. Get one of the double screws and carefully screw it half-way into the first rod.

7. Continue by placing the next largest disc on to the screw thread of the double screw and repeat steps 6 to 7 for the rest of the rods and plates.

8. The final rod is to be used for the top tier and the stand is completed by adding the other head screw into the top of the top tier.

CARE GUIDE:

- Disassemble the cupcake tower. Place the screw and the rods to its respective packaging.
- Wipe the acrylic plates with damp **soft** cloth and dry before putting back into the respective foam sleeves.
- The stand is made from acrylic which will scratch if it is not looked after properly.
- Do not use brush or scour pads as these will scratch the acrylic
- Do not use any abrasive cleaning products as they will damage the acrylic.
- Do not put the stand in a dishwasher

